# **Essential Reminder for Parents**

**Ensuring Camper Safety Through Health Form Submission** 



# Important Notice: Upload Your Child's Health Form

Dear Parents,

As part of our commitment to ensuring the health and safety of all campers, we require that each parent submit a health form for their child. This document is provided by your child's primary doctor and can be submitted via the instructions below:

## Instructions for Uploading the Health Form

#### 1. Request the Health Form

The form should include all necessary medical information and be signed by a licensed healthcare provider.

## 2. Access the Ultra Camp Portal

Visit the <u>Ultra Camp Portal</u> and navigate to the "Document Center" page by clicking on the (3) Horizontal-Line icon on the top left corner of the page, under the Camp Gan Logo.

#### 3. Upload the Form

Once on the "Document Center" page, click the "Upload Document" button and select "Health Form" to designate which document you are uploading. You will be directed to the Helath Form Page where you can browse your device to locate and upload the Health Form File. Once you have selected the file to upload, from your device, click on the "Upload Document" button on the bottom of the page.

#### 4. Confirmation

After uploading, you will receive a confirmation email to the address you provided. This email serves as proof that we have received your child's health form.

#### **Deadline**

Please ensure that the health form is uploaded by June 19<sup>th</sup>, 2026. Timely submission is crucial for us to maintain up-to-date records and provide appropriate care for your child.

## **Need Assistance?**

If you encounter any issues during the upload process or have any questions, please do not hesitate to contact our administrative office at Info@CampGan.org. We are here to assist you.

Thank you for your cooperation and attention to this important matter. Your support helps us keep our community healthy and safe.

Warm regards,

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